



# Meeting Minutes

San Diego Unified School District

SSC Meeting Minutes

## Cadman Elementary School

SSC Meeting  
February 3, 2021

### MEMBERS PRESENT:

<input checked="" type="checkbox"/> Linda Trousdale	Principal	<input checked="" type="checkbox"/> Vilma Betancourt (DAC)	Parent (2 <sup>nd</sup> yr.)
<input checked="" type="checkbox"/> Brooke Benjamin	Classroom Teacher (2 <sup>nd</sup> yr.)	<input checked="" type="checkbox"/> Cindy Davis (2 Year Term)	Parent (1 <sup>st</sup> year)
<input checked="" type="checkbox"/> Heather Mollica	Classroom Teacher (2nd yr.)	<input checked="" type="checkbox"/> Anne Bucher (2 Year Term)	Parent (2 <sup>nd</sup> yr.)
<input checked="" type="checkbox"/> Yvonne Robles	Classroom Teacher (2nd yr.) Chair	<input checked="" type="checkbox"/> Heather Anson (2 Year Term)	Parent (1 <sup>st</sup> year)
<input checked="" type="checkbox"/> Darla Razzani	Other – school personnel (2 <sup>nd</sup> yr.)	<input checked="" type="checkbox"/> Tiffany Hoskins (2 Year Term)	Parent (1 <sup>st</sup> year)

☒ Quorum was met

Guest Name: Rachael Tarshes Mehmel

ITEM	DESCRIPTION/ACTIONS	MEETING SUMMARY
1. Call to Order	• SSC Chairperson, Yvonne Robles	Meeting was called to order at 7:34 a.m. using the ZOOM platform to conduct the meeting.
2. Public Comment	Open	There was no public comment.
<ul style="list-style-type: none"> <li>➤ SSC Business</li> <li> <ul style="list-style-type: none"> <li>➤ Welcome and introductions</li> <li> <ul style="list-style-type: none"> <li>➤ Approval of Minutes</li> </ul> </li> <li>➤ Attendance update with Online Learning</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Information Item, Linda Trousdale, Principal</li> <li>• Action Item: Approval of minutes for January 6, 2021 meeting: SSC Chairperson- Yvonne Robles</li> <li>• Information Item – share data on Online Learning, Linda Trousdale, Principal</li> </ul>	<ul style="list-style-type: none"> <li>• Information – Welcome so thrilled to see everyone.</li> <li>• Cindy Davis made a motion to approve the minutes. Anne Bucher seconded the motion. Motion passed – all were in favor.</li> <li>• Information and Discussion – the team briefly looked at the attendance through 2-1-2021. Attendance is staying stable. The goal is still 97%.</li> </ul>

<p>3. Data Review</p> <ul style="list-style-type: none"> <li>➤ School Accountability Report Card</li> </ul>	<ul style="list-style-type: none"> <li>➤ Information Item, Linda Trousdale, Principal</li> </ul>	<ul style="list-style-type: none"> <li>➤ The team looked at the new 2018-2019 School Accountability report card. Additionally, it was shared with all families and posted on the Cadman Website. We discussed that the report was just completed for the new cycle.</li> </ul>
<p>4. School Plan for Student Achievement</p> <ul style="list-style-type: none"> <li>➤ SPSA Approval and Goal Review for 2020-2021</li> </ul>	<ul style="list-style-type: none"> <li>➤ Information Item- Linda Trousdale, Principal</li> </ul>	<ul style="list-style-type: none"> <li>➤ Discussed that the data will continue to be monitored for progress of the scholars. Additionally we have started getting ready to do the Summative ELPAC assessment for our Multi-lingual learners. It will be completed in a one-to-one setting via a ZOOM session. A retired teacher will be used to complete the assessments. The FITNESS gram has been suspended again for this year, as scholars are not on campus. We are continuing to monitor if we will be giving the Standardized Assessments in English, Math and Science (Grade 5 only). If we do complete it online the window will open on April 5<sup>th</sup>.</li> </ul>
<p>5. Budget</p> <ul style="list-style-type: none"> <li>➤ Review of current funds</li> <li>➤ Site Based Budget Process (Timelines and updates)</li> </ul>	<ul style="list-style-type: none"> <li>➤ Information- Linda Trousdale, Principal</li> <li>➤ Information- Linda Trousdale, Principal</li> </ul>	<ul style="list-style-type: none"> <li>➤ Discussion of current expenses. The team reviewed the current budget. We had a discussion about what other materials might be needed to support scholars and families. The team discussed having binders, color coded folders etc. We have purchased more crayons, markers, pencil boxes etc., as we want to maintain the health and safety guidelines as we have more scholars on campus in the future.</li> <li>➤ Principal Trousdale shared the timeline and dates that the budgets will open and need to be finalized.</li> </ul>

<ul style="list-style-type: none"> <li>➤ Review of Budget Draft for 2021-2022</li> <li>➤ Determine an additional date for a February budget meeting</li> <li>➤ San Diego Unified School District Title I Budget Priorities Survey for 2021-2022</li> </ul>	<ul style="list-style-type: none"> <li>➤ Information- Linda Trousdale, Principal</li> <li>➤ Information item, Linda Trousdale, Principal</li> <li>➤ Information Item, Linda Trousdale, Principal</li> </ul>	<ul style="list-style-type: none"> <li>➤ Discussion – Mrs. Trousdale shared the budget over time that is used to build the site budget. As if this moment we are slated to receive a lower dollar amount for funding. The sites all had to complete the Local Control Funding Formula (LCFF) forms. We had all completed except 5. This was an exceptional effort by the office staff. Our numbers are also reduced based on our enrollment numbers.</li> <li>➤ Discussion – the team discussed options and determined that we would meet again on February 18, 2021 at 7:30 a.m. to review the first budget DRAFT</li> <li>➤ Discussion – The team discussed that we had submitted the survey by the first deadline. Linda had checked with Mary Johnson and as we had half of the members respond, she did not feel that we needed to do it again. We did add a few more things that might be helpful for our Distribution or messaging: Typing support or ideas for scholars (ideas – Dance Mat Typing, Mrs. McIntyre uses a program in CLEVER, or Typing.com)</li> </ul>
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ITEM	DESCRIPTION/ACTIONS	MEETING SUMMARY
<p>6. DAC and ELAC</p> <ul style="list-style-type: none"> <li>➤ DAC Report</li> <li>➤ ELAC Report</li> </ul>	<ul style="list-style-type: none"> <li>• Informational: Cindy Davis, DAC representative</li> <li>• Informational: No Report</li> </ul>	<ul style="list-style-type: none"> <li>➤ Report – Vilma Betancourt and Cindy Davis shared information from the last DAC meeting: <ul style="list-style-type: none"> <li>• Budget survey is open until February 11, 2021</li> <li>• The district is projecting a \$155 million dollar shortage</li> <li>• March 15<sup>th</sup>- March 29<sup>th</sup> there will be a Federal Program Monitoring (FPM) review about district finances</li> <li>• There may be extra funds allocated as Presidential extra \$</li> <li>• The Supplemental Base allocation will provide more opportunities for summer school to accelerate learning loss</li> <li>• The Arts grant ranked high in the budget survey</li> <li>• High Needs schools – baseline of 80% of families are considered in high need financially</li> <li>• All children are being fed and the LCFF funding supports that</li> <li>• Cindy shared that there is a good link for some online training that helps teams understand all the pieces of the SSC and the various budgets.</li> </ul> </li> <li>➤ No Report</li> </ul>

**Meeting Adjourned at 8:25 a.m.**

**Minutes recorded by Linda Trousdale, Principal –SSC**

**Next Scheduled Cadman Elementary SSC Meeting: February 18, 2021**

**7:30 -8:30 a.m. Via Zoom**