



Meeting Minutes San Diego Unified School District

SSC Meeting Minutes

Cadman Elementary School SSC Meeting March 3, 2021

MEMBERS PRESENT:

<input checked="" type="checkbox"/> Linda Trousdale	Principal	<input checked="" type="checkbox"/> Vilma Betancourt (DAC)	Parent (2 nd yr.)
<input checked="" type="checkbox"/> Brooke Benjamin	Classroom Teacher (2 nd yr.)	<input checked="" type="checkbox"/> Cindy Davis (2 Year Term)	Parent (1 st year)
<input checked="" type="checkbox"/> Heather Mollica	Classroom Teacher (2nd yr.)	<input checked="" type="checkbox"/> Anne Bucher (2 Year Term)	Parent (2 nd yr.)
<input checked="" type="checkbox"/> Yvonne Robles	Classroom Teacher (2nd yr.) Chair	<input checked="" type="checkbox"/> Heather Anson (2 Year Term)	Parent (1 st year)
<input checked="" type="checkbox"/> Darla Razzani	Other – school personnel (2 nd yr.)	<input checked="" type="checkbox"/> Tiffany Hoskins (2 Year Term)	Parent (1 st year)

☒ Quorum was met

Guest Name

ITEM	DESCRIPTION/ACTIONS	MEETING SUMMARY
1. Call to Order	• SSC Chairperson, Yvonne Robles	Meeting was called to order at 7:35 a.m. using the ZOOM platform to conduct the meeting.
2. Public Comment	Open	No Public Comment
<ul style="list-style-type: none"> ➤ SSC Business ➤ Welcome ➤ Approval of Minutes ➤ Approval of Comprehensive School Safety Plan for the 2020-2021 school year 	<ul style="list-style-type: none"> • Information Item, Yvonne Robles, SSC Chairperson • Action Item: Approval of minutes for February 18, 2021 meeting: SSC Chairperson- Yvonne Robles • Action Item: Approval of the Comprehensive School Safety Plan 	<ul style="list-style-type: none"> • Information – Thank you all for being here. • Cindy Davis made a motion to approve the minutes. Anne Bucher seconded the motion. Motion passed – all were in favor. • Voting – The SSC reviewed the Site Emergency Response Plan (Public) for Cadman Elementary. Principal Trousdale shared that there is also a Confidential Document for staff that has more detail.

<p>➤ Budget transfers in 30100 Title 1 Basic Program to align with instruction site needs</p>	<p>➤ Action item – transfer funds, Linda Trousdale, Principal</p> <p>Move \$226 + benefits in 30100 Title 1 Basic Program from 30100 00 2151 1000 1110 01000 0000 Classroom PARAS Hrly (2151) to 30100 00 4301 1000 1110 01000 0000 Supplies (4301) to support the supplies needed for acceleration and intervention</p>	<p>➤ Voting- Cindy Davis made a motion to approve the transfer of Title 1 Basic Program 30100 funds from Classroom PARAs Hrly (2151) to Instructional Supplies (4301). Anne Bucher seconded the motion. All members voted. It was unanimous to approve.</p>
<p>➤ Budget transfers in 30106 Title 1 Supplemental Program Improvement to align with instructional site needs</p>	<p>➤ Action item – transfer funds, Linda Trousdale, Principal</p> <p>Move \$3,000 + benefits in 30106 Title 1 Supplemental Program Improvement from 30106 00 1192 1000 1110 01000 0000 Prof& Curriculum Dev Vist Tchr (1192) to 30106 00 1957 2100 0000 01000 0000 Non Classroom Tchr Hrly (1957) to support the need for acceleration and intervention</p>	<p>➤ Voting – Heather Anson made a motion to approve the transfer of Title 1 Supplemental Program Improvement 30106 funds from Prof & Curriculum Deve Vist Tchr (1192) to Non Classroom Teacher Hourly (1957). Brooke Benjamin seconded the motion. All members voted. It was unanimous to approve.</p>
<p>➤ Budget transfers in 30106 Title 1 Supplemental Program Improvement to align with instructional site needs.</p>	<p>➤ Action item – transfer funds, Linda Trousdale, Principal</p> <p>Move \$1,865 + benefits in 30106 Title 1 Supplemental Program Improvement from 30106 00 1192 1000 1110 01000 0000 Prof& Curriculum Dev Vist Tchr (1192) to 30106 00 4301 1000 01000 0000 to Supplies (4301) to support the need for acceleration and intervention</p>	<p>➤ Voting - Heather Mollica made a motion to approve the transfer of Title 1 Supplemental Program Improvement 30106 funds from Prof& Curriculum Dev Vist Tchr (1192) to Supplies (4301). Tiffany Hoskins seconded the motion.</p> <p>There was discussion about why sites need to pay for additional Benchmark Literacy kits for grade levels. Principal Trousdale explained that when combo classes were in place the process is to provide one grade level of materials. The site is responsible for additional kits. We had already purchased a First Grade Kit and now are planning to purchase another Third Grade kit.</p>

<ul style="list-style-type: none"> ➤ Site Based Budget Process (Timelines and Updates) ➤ Review of Final Budget for 2021-2022 	<ul style="list-style-type: none"> ➤ Information – Linda Trousdale, Principal ➤ Action Item – Linda Trousdale, Principal 	<p>All members voted - there was unanimous approval.</p> <ul style="list-style-type: none"> ➤ Principal Trousdale shared that SSC would vote on the final budget at this meeting. The site finalization meeting is scheduled for March 4th. ➤ Voting – Mrs. Trousdale shared the budget over time that is used to build the site budget. She explained that there were a couple shifts in the budget Resource codes to align payment correctly. (i.e. – switch to a retired teacher code for acceleration and intervention from a non-classroom teacher hourly code). Thee funds remained to same. The one change was in staffing allocations. We were reduced from 8 teachers to 6 due to enrollment. Principal Trousdale worked with the district team to get one more teacher back. That will give us 7 at this time. This can change. We have to make these decisions now to provide options for staff in upcoming Post and Bid situations. It is her hope we can return to 8 if we get more scholars. Mrs. Anson asked why given COVID and the need for a safe return we were not still provided the 8th teacher. We may still get that to happen, right now we are following the notification timelines to provide protections for staff. <p>After discussion, Cindy Davis made a motion to approve the Final Cadman Budget for the 2021-2022 school year as presented. Vilma Betancourt seconded the motion. All members voted. There was unanimous approval.</p>
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ITEM	DESCRIPTION/ACTIONS	MEETING SUMMARY
<p>6. DAC and ELAC</p> <p>➤ DAC Report</p>	<p>➤ Information: Vilma Betancourt and Cindy Davis, DAC representatives.</p>	<p>➤ Report – Cindy Davis shared the following:</p> <p>Executive Leadership (Greg Ottinger and Drew Rowlands) attended to take input on how to address the challenges and what are some of the winning moments . It was shared that communication could be improved, more online training is needed, web-site errors make it challenging to find information, need for efficacy in central funding and engagement, and the input for the Superintendent search.</p> <p>There were questions about how the partnership with UCSD came about with the district. The connections were explained.</p> <p>COVID funding is being looked at to expand a Summer Program to all grade levels. Currently there is a Credit Recovery Option for High school. It was brought up that all schools are now on a traditional calendar and that will help organize for supports much easier and be more equitable. Year Round sites did not have the same opportunities.</p> <p>There is a special DAC meeting tonight to vote on a representative for the Superintendent search. Bios were sent.</p>

ITEM	DESCRIPTION/ACTIONS	MEETING SUMMARY
➤ ELAC Report	<ul style="list-style-type: none"> • Informational: No Report 	➤ No Report

Topic: SSC Meeting - March 3- 2021

Time: Mar 3, 2021 07:30 AM Pacific Time (US and Canada)

Join Zoom Meeting

<https://sandiegounified.zoom.us/j/81859217537>

Meeting ID: 818 5921 7537

Password: 564242

Meeting Adjourned at 8:16 a.m.

Minutes recorded by Linda Trousdale, Principal –SSC

Next Scheduled Cadman Elementary SSC Meeting: April 7, 2021

7:30 -8:30 a.m. Via Zoom