



Meeting Minutes San Diego Unified School District

SSC Meeting Minutes

Cadman Elementary School SSC Meeting September 4, 2019

MEMBERS PRESENT:

<input checked="" type="checkbox"/> Linda Trousdale	Principal	<input checked="" type="checkbox"/> Vilma Betancourt	<input checked="" type="checkbox"/> Quorum was met
<input checked="" type="checkbox"/> Brooke Benjamin	Classroom Teacher (1st yr.)	<input type="checkbox"/> Vacant (2 Year Term)	Parent (1 st yr.)
<input checked="" type="checkbox"/> Heather Mollica	Classroom Teacher (2nd yr.)	<input checked="" type="checkbox"/> Anne Bucher (2 Year Term)	Parent ()
<input checked="" type="checkbox"/> Yvonne Robles	Classroom Teacher (2nd yr.) Chair	<input checked="" type="checkbox"/> Tom Falk (2 Year Term)	Parent (2 nd yr.)
<input checked="" type="checkbox"/> Darla Razzani	Other – school personnel (1 st yr.)	<input type="checkbox"/> Rachelle Forsythe (2 Year Term)	Parent (2 nd year)
			_DAC

Guest Name:

ITEM	DESCRIPTION/ACTIONS	MEETING SUMMARY
1. Call to Order	• SSC Chairperson, Yvonne Robles	Meeting was called to order at 7:35 a.m.
2. Public Comment	Open	There was no public comment.
3. SSC Business		
➤ Approval of Minutes	• Action Item: Approval of minutes for May 1, 2019: SSC Chairperson – Yvonne Robles	• Voting: Tom Falk made a motion to approve the minutes. Anne Bucher seconded the motion. Motion passed.
➤ Roles and Responsibilities	• Action item – identify Chair, Co-chair, DAC, DAC Alternate and Secretary	➤ Voting Chairperson – Heather Mollica made a motion to nominate Yvonne Robles for Chair Person. Tom Falk seconded the motion. All present were in favor. Motion Passed. Co-Chair- Yvonne Robles made a motion to nominate Anne Bucher for Co- Chairperson. Tom Falk seconded the motion. All present were in favor. Motion Passed. DAC representative – Tom Falk made a motion to nominate Heather Mollica for DAC Representative. Brooke Benjamin seconded the motion. All present were in favor. Motion Passed. DAC Alternate – there was no vote for this position. Secretary – Tom Falk made a motion to nominate Linda Trousdale as Secretary. Heather Mollica seconded the

<ul style="list-style-type: none"> ➤ ELAC – English Learner Advisory Committee ➤ Comprehensive School Safety Plan ➤ Title 1 Parent and Family Engagement Policy 2019-20 ➤ School Parent Compact 2019-20 ➤ Uniform Complaint 	<ul style="list-style-type: none"> • Action Item: An ELAC committee was voted in at the end of the 2018-19 school year with 11 votes in favor and 1 vote opposed to the slate. • The members are Vilma Betancourt, Linda Trousdale and Liza Ronis. Linda Trousdale, Principal • Action Item: Review and Approve, Linda Trousdale- Principal • Action Item: Review and Approve, Linda Trousdale- Principal • Action Item: Review and Approve, Linda Trousdale- Principal 	<p>motion. All present were in favor. Motion Passed.</p> <ul style="list-style-type: none"> ➤ Voting – The requested vote is to merge the ELAC committee into the SSC to maximize support for English Language Learners. Cadman currently has 19 scholars identified as English Language Learners. <p>Yvonne Robles made a motion to merge the SSC and the ELAC committees at Cadman for the 2019-20 and 2020-21 school years. Anne Bucher seconded the motion. All present were in favor. Motion Passed.</p> <ul style="list-style-type: none"> ➤ Voting item – approval of plan. The team reviewed the Comprehensive Safety Plan and discussed how it is developed annually. Anne Bucher made a motion to approve the Comprehensive School Safety plan as presented. Vilma Betancourt seconded the motion. All present were in favor. Motion passed. <ul style="list-style-type: none"> ➤ Voting item – approval of plan. The team reviewed the Title 1 Parent and Family Engagement Policy for 2019-20. Yvonne Robles made a motion to approve the Title 1 Parent and Family Engagement Policy for 2019-20 as presented. Brooke Benjamin seconded the motion. All present were in favor. Motion passed. <ul style="list-style-type: none"> ➤ Voting item – approval of plan. The team reviewed the School Parent Compact for 2019-20. The Compact was distributed to all families in the Cadman Handbook at the start of the school year. Tom Falk made a motion to approve the School Parent Compact for 2019-20. Vilma Betancourt seconded the motion. All present were in favor. The motion passed. <ul style="list-style-type: none"> ➤ Information item – The team reviewed the Uniform Complaint Procedures. These were posted in all locations
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Procedures	<ul style="list-style-type: none"> • Review of District Procedures, Linda Trousdale- Principal 	where meetings are held as well as added into the Back to School Packet and Cadman Handbook.
4. Data Review <ul style="list-style-type: none"> ➤ DRA data, SBAC(3 year trend) and Math 	<ul style="list-style-type: none"> • Information–Linda Trousdale, Principal 	<ul style="list-style-type: none"> • Information Item: Principal Trousdale shared the data trends for Cadman. The team discussed that there will be three intervention cycles this year to support the instructional growth for scholars to meet and/or exceed grade levels standards in literacy.
5. SPSA <ul style="list-style-type: none"> ➤ STEAM Participation Agreement 	<ul style="list-style-type: none"> ➤ Action Item- Linda Trousdale, Principal 	<ul style="list-style-type: none"> ➤ Consensus- The team reviewed the STEAM Participation agreement and are in consensus with moving forward as a site with the curriculum, training and commitment to implementation. We are currently implementing in 4 classrooms(TK/K - Lozoskie, K/1- Robles, 1st/2nd - Martinetto, and 1st - Robertson)
6. Budget <ul style="list-style-type: none"> ➤ Review of current funds 	<ul style="list-style-type: none"> ➤ Information- Linda Trousdale, Principal 	<ul style="list-style-type: none"> ➤ Discussion of current expenses and options for moving funds. The team reviewed the current budget at the start of the school year.

ITEM	DESCRIPTION/ACTIONS	MEETING SUMMARY
<p>7. DAC and ELAC</p> <ul style="list-style-type: none"> ➤ DAC Report ➤ ELAC Report 	<ul style="list-style-type: none"> • Information: Dates for the 2019-20 year provided • Informational: Principal Trousdale 	<ul style="list-style-type: none"> ➤ No report – first meeting will be September 18, 2019 ➤ No Report – DELAC meetings have not happened in the 2019-20 school year

Meeting Adjourned at 8:32 a.m.

Minutes recorded by Linda Trousdale, Principal –SSC

Next Scheduled Cadman Elementary SSC Meeting: October 2, 2019

7:30 -8:30 a.m. Cadman Library